



Susquehanna Regional EMS Council, Inc
Serving: Broome, Tioga, and Chenango Counties

REMAC Policy Statement

Supersedes/ Updates: 10-11

No. 17-01

Date: 03/07/2017

Re: Requirements and
Procedure in
Credentialing EMT's

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Purpose:

The purpose of this REMAC policy is to clarify the credentialing process for all EMT's ensuring that all EMS providers have photo identification to be prominently displayed while providing care. This policy applies to all New York State Certified BLS/ALS Ambulance Services and BLSFR/ALSFR agencies operating in the SREMS region.

Policy:

Any new EMS provider in the SREMS region will follow this procedure to obtain their photo identification in either Broome, Tioga or Chenango County.

1. After application and acceptance as a member of a local EMS provider, based upon applicants level of certification- i.e.- driver, EMT- basic, AEMT-Intermediate, Critical Care or Paramedic the applicant will need to complete the following forms:
 - a. Complete their county specific **Credential Card Application Form** (attachment 1a- Broome County, 1b- Chenango County-must include a jpg photo with application, 1c-Tioga County)- all providers. With an EMT-basic a copy of their NYS EMT certification card must be forwarded to the SREMS office.
 - b. **Advanced Emergency Medical Technician Request for Practice Form** (attachment 2) original is kept by accepting agency, copy of this form and of the individual's NYS EMT certification card must be forwarded to the SREMS office.
 - c. **Advanced Life Support Provider Statement of Agreement** (attachment 3) –the original of this form is retained by accepting agency, copy is forwarded to SREMS office.

Procedure:

Once an applicant has a letter of acceptance from an EMS provider, he/she needs to take a copy of that letter, along with either attachment 1a, 1b or 1c (depending on the county in which you are seeking a photo identification card) and contact their corresponding county's Office of Emergency Services to set up a time to have a photo taken.

A. NEWLY CERTIFIED/ADVANCED EMT'S

AEMT-Intermediate, Critical Care and Paramedic who have recently completed their training and become NYS certified and who have NOT held practice privileges in another ALS system need to complete a field evaluation period with the ALS agency or agencies wishing to sponsor the candidate for privileges. Evaluation forms are generated and kept by the sponsor agency.

Graduates of AEMT training programs must provide their EMS agency with copies of their NYS AEMT certification, copies of laboratory ALS skills competency verifications documents and must be provided with a copy of the Susquehanna Regional ALS Protocols (obtained via phone app, or upon request a paper copy will be provided by the SREMS office). The Medical Director Designee

of these candidates should provide a letter to the Agency's Medical Director, introducing the candidate and requesting permission for the candidate to begin supervised ALS evaluation. *CANDIDATES MAY NOT BEGIN SUPERVISED ALS EVALUATION UNTIL PERMISSION TO DO SO IN WRITING HAS BEEN GIVEN BY THE AGENCY'S MEDICAL DIRECTOR.*

Candidates must complete a MINIMUM of 10 field evaluations overseen by agency authorized preceptor involving patients receiving ALS care. These evaluations must all involve New York State AEMT curriculum "Phase3" level responsibilities and performance on the part of the candidate, and may be taken from the candidate's pre-certification field internship experience (Phase 3 experiences ONLY), or evaluations taking place after the candidate's certification.

B. EXPERIENCED ADVANCED EMT'S

AEMT's who are coming into the Susquehanna Regional EMS system, and who have held "independent" practice privileges in another ALS system, may enjoy an abbreviated evaluation period. However, the EMS agency must verify the individual's credentials and obtain written permission from the Agency's Medical Director BEFORE these individuals may begin supervised evaluation. These candidates must provide the agency with copies of their NYS AEMT certification, copies and a letter from their previous ALS Regional Medical Director, administrator or agency supervisor verifying their prior ALS affiliation in good standing. They must also be provided with a copy of the SREMS ALS protocols (obtained via phone app, or upon request a paper copy will be provided by the SREMS office). The Medical Director Designee of these candidates should provide a letter to the Agency's Medical Director, introducing the candidate and requesting permission for the candidate to begin supervised ALS evaluation. *CANDIDATES MAY NOT BEGIN SUPERVISED ALS EVALUATION UNTIL PERMISSION TO DO SO IN WRITING HAS BEEN GIVEN BY THE AGENCY'S MEDICAL DIRECTOR.*

The field evaluation period for candidates in this category will consist of a MINIMUM of 5 field evaluations overseen by a preceptor, involving patients receiving ALS care. These evaluations must all involve "Phase 3" level responsibilities and performance on the part of the candidate, and must take place within the Susquehanna Regional EMS system.

C. ADDITIONAL AGENCY AFFILIATION

AEMT's that hold current practice privileges in the SREMS region through one ALS agency, and are forming an affiliation with another ALS agency, **MUST** complete the **Advanced Life Support Provider Statement of Agreement** (attachment 3) along with the **Emergency Medical Technician Request for Practice Form** (attachment 2) for each "new" additional ALS agency. The AEMT is subject to any internal evaluation process or restrictions on their practice in the new agency that is imposed by that agency's Medical Director.

D. FILING FOR CREDENTIALS:

The Agency Medical Director has the authority to require Additional field evaluations beyond the minimum specified in this policy. Agency Medical Directors may also set their own requirements as to how much of the AEMT evaluation experience must take place within the new credentialing agency, and or accept experiences from other credentialing agencies. Agency Medical Directors **may not waive** the minimum requirements set forth in this policy.

Upon completion of the evaluation periods described above, the candidate must submit all evaluation documentation to the EMS agency's Medical Director Designee. It is the discretion of the Agency's Medical Director as to when he/she is satisfied with the candidate's performance and wishes to grant the candidate practice privileges within the agency.

E. RECORDS MANAGEMENT

It is the provider's responsibility to update and file all appropriate documents as written in this policy.

It is the Agency's responsibility to notify the SREMS office when an AEMT's affiliation with an agency ends for any reason

F. DEFINITIONS:

AEMT- Advanced Emergency Medical Technician (Intermediate, Critical Care or Paramedic)

Agency Medical Director- see NYS DOH Providing Medical Direction policy 10-07

ALS- Advanced Life Support

EMS- Emergency Medical Services

Medical Director Designee- is a certified provider and member of an EMS agency that the Agency's Medical Director has designated as their liaison.

NYS DOH- New York State Department of Health

Phase 3- New York State AEMT curriculum based level responsibilities and performance

Preceptor-trainer or instructor

REMAC- Regional Emergency Medical Advisory Committee

SREMS- Susquehanna Regional EMS-covering Broome, Chenango and Tioga Counties